

**KANKAKEE SCHOOL DISTRICT NO. 111  
BOARD OF EDUCATION MINUTES  
August 10, 2015**

The regular meeting of the Board of Education of Kankakee School District No. 111, Kankakee County, Illinois, was held at 6:30 p.m. in the Library at Kankakee Junior High School, 2250 East Crestwood Street, Kankakee, Illinois.

ROLL CALL

Members present:     John Coghlan  
                              Amelia Davis, Vice President  
                              Jess Gathing, Jr.  
                              Karen Johnston-Gentry, President  
                              Angela Shea

Members absent:     Joseph Lightfoot (\*Entered at 7:00 PM)  
                              Barbara A. Wells, Secretary

A quorum was declared present.

**Closed Session**

At 6:30 p.m., motion was made by Shea, seconded by Coghlan, to adjourn to the Teachers' Lounge for closed session to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. ROLL CALL VOTE--Ayes: Coghlan, Davis, Gathing, Johnston-Gentry, and Shea. Nays: none. Motion carried.

The closed session was adjourned at 6:48 p.m.

At 7:00 p.m. the regular session was reconvened.

**Appointment of Acting Secretary**

President Johnston-Gentry asked for an appointment of an acting secretary for tonight's meeting with the absence of Barbara Wells.

Mr. Coghlan made a motion to appoint Angela Shea as acting secretary, seconded by Gathing. ROLL CALL VOTE--Ayes: Coghlan, Davis, Gathing, Lightfoot, Shea, and Johnston-Gentry. Nays: none. Motion carried.

The Pledge of Allegiance was led by Karen Johnston-Gentry, Board President.

Meeting with the Board were:

Dr. Genevra A. Walters, Superintendent  
Laura Fisher, Assistant Superintendent  
Robert Grossi, Director of Business Services  
Vicki Scott, Recording Secretary

There were no news media reporters present.

**Superintendent's Report**

Dr. Walters reported the following information:

School	Event	Explanation
Proegler	Donation	<ul style="list-style-type: none"> <li>• This year the Bourbonnais Friendship Festival Special Appropriations Committee awarded \$22,000 from the festival proceeds based on requests received. Kary Phelps accepted a check for \$1,000 on behalf of Kankakee School District for</li> </ul>

Roll Call

Closed Session

Reconvene

Acting Secretary

Pledge

Superintendent's Report

		the express purpose of purchasing uniforms for Head Start students.
KHS	Grant Award	<ul style="list-style-type: none"> <li>The Kankakee High School Football Program was awarded a \$2,500 grant from USA Football. This money will be used to buy new equipment.</li> </ul>
Steuben	Donation	<ul style="list-style-type: none"> <li>Riverside Medical Center donated several office style chairs and couches to Steuben Elementary School. These pieces will be used in their Family and Community Room where families and community members will be able to attend trainings, meetings, and receive resources and support. Steuben is very grateful for this generous donation.</li> </ul>
BASF	Donation	<ul style="list-style-type: none"> <li>BASF donated 150 backpacks filled with school supplies. They filled 50 for 4<sup>th</sup> graders, 50 for 5<sup>th</sup> graders and 50 for 6<sup>th</sup> graders. These backpacks will be handed out at the Back-to-School Bash.</li> </ul>

**Public Comments**

The following public comments were made.

Name	Topic
Carrie McCann & Jeff Johnson	<p>Mrs. McCann and Mr. Johnson are with Proven Business Systems and thanked the Board of Education for the opportunity to serve the District. They also announced four donations that they will provide to the District:</p> <ol style="list-style-type: none"> <li>1) \$12,000 if the District receives the Innovation Grant</li> <li>2) \$2,000 towards providing the Internet to junior high school students through Comcast's Internet Essentials Program</li> <li>3) 3 - \$1,000 scholarships based on an essay written on technology</li> <li>4) \$1,000 for the football program</li> </ol>

**Discussion**

Mrs. Davis asked that the continuation of the Life Education Center be placed on the agenda as an action item. She stated it was an excellent program that helps our children. Mr. Coghlan concurred with Mrs. Davis that it is an excellent program that is beneficial to our students. Mrs. Davis asked that it be placed on the next Board of Education's meeting agenda.

**Consent Agenda**

The following items were presented:

- The following Board minutes were presented for approval:
  - **Regular Meeting ~ July 13, 2015** (Regular & Closed Session)
  - **Special Board Meeting ~ July 30, 2015** (Regular Session)
- The **Regular Bills** were presented for approval. (See Insert A.)
- The **Payroll and Related Bills** were presented for approval. (See Insert B.)
- The **Resolution to Use the Temporary Facility at Kankakee High School** was presented for approval. (See Insert C.)
- The **Serious Safety Hazard Findings Resolution** was presented for approval. (See Insert D.)
- The following **personnel items** were presented for approval:

Staff Member	Position	Effective Date
<b>Resignations (Certified Personnel)</b>		
Raymond Cannon	Elementary Teacher at Mark Twain	June 4, 2015
Megan Crutchett	Math Teacher at KHS	2015-16 School Year
Kari Ann Foster	Special Ed Hearing Impaired Teacher at Kennedy	June 4, 2015
Kelly Nesler	Fourth Grade Teacher at Kennedy	June 4, 2015
Christina Sivak	Special Ed Teacher/IEP Coordinator	June 4, 2015
Sharon Perry	School Psychologist at LCC	June 4, 2015
<b>Resignations/Retirements (Support Personnel)</b>		
Maria Beck	Bilingual Paraprofessional at Mark Twain	June 4, 2015

Public Comments

Discussion

Consent Agenda

Board Minutes

Bills

Temporary Facility

Safety Hazard

Personnel

Resignations/Retirements

Brian Fletcher	Hall Monitor at KHS	June 4, 2015
Christina Schwark	Head Start Teacher at Proegler	June 4, 2015
<b>Appointments (Certified Personnel)</b>		
Linda Campbell	Family & Consumer Science Teacher at KHS	August 17, 2015
Steven Feyerer	Math Teacher at KHS	August 17, 2015
Brianna Harris	Music Teacher at Steuben	August 17, 2015
Melinda Kimmell	7 <sup>th</sup> Grade ELA Teacher at KJHS	August 17, 2015
Carol Zacharias	Teacher	August 17, 2015
John B. Collins	4 <sup>th</sup> Grade Fine Arts Teacher at Kennedy	August 17, 2015
Sharon Perry	School Psychologist/Part-Time at LCC	August 17, 2015
Diane Morris	Family & Consumer Science Teacher at KHS	August 17, 2015
Brandis Stokes-McArthur	Special Education Teacher	August 17, 2015
<b>Appointments (Support Personnel)</b>		
Rosaura Calderon	Parent Educator/First Taste Program at Proegler	August 17, 2015
James Carr	Paraprofessional, Part-time Hall Monitor at KJHS	August 17, 2015
Irene Dowdy	Paraprofessional, Part-time at Steuben	August 17, 2015
Christine Hallberg	Paraprofessional-Instructional, Part-time at Kennedy	August 17, 2015
Jacqueline Jefferson	Paraprofessional-Instructional, Full-time at Jeffers Park	August 17, 2015
Yuridia Lamb	Paraprofessional-Non-Instructional, Part-time at Jeffers Park	August 17, 2015
Mary Melvin	Paraprofessional-Instructional, Part-time at Montessori	August 17, 2015
Sarah J. Peeken	Paraprofessional-Instructional, Part-time at Kennedy	August 17, 2015
Amanda Pepin	Paraprofessional-Non-Instructional, Part-time at Taft	August 17, 2015
Elizabeth Proctor	Food Service Director at LCC	August 24, 2015
Mary Randle	Parent Educator/First Taste Program at Proegler	August 17, 2015
Jamie Spiese	Paraprofessional-Instructional, Part-time at Taft	August 17, 2015
Lisa Zarate	Paraprofessional-Non-instructional, Part-time at Taft	August 17, 2015
Reginald Bannerman-Blankson	Paraprofessional-Instructional, Full-time at King	August 17, 2015
Kathy Marquie	Parent Educator, Part-time/First Taste Program at Mark Twain	August 17, 2015
Debra Folgers	Cafeteria Helper, 4 hours at KHS	August 13, 2015
Debbie Wright	Cafeteria Helper, 5 hours at Steuben	August 13, 2015
Ella Jean Willard	Paraprofessional-Instructional, Part-time at Taft	August 17, 2015
<b>Appointments (Head Start Personnel)</b>		
Nina Kick	Head Start Teacher at Proegler	August 17, 2015
Coraly Garay-Salgado	Dual Language Head Start Teacher at Proegler	August 17, 2015
<b>Appointments (Extra-Curricular Personnel)</b>		
Shawna Dukes	Asst. Varsity Volleyball Coach at KHS	August 10, 2015
Jason Volkman	Head Varsity Volleyball Coach at KHS	August 10, 2015

Appointments

Motion was made by Gathing, seconded by Coghlan, to approve the above listed Consent Agenda items as presented. ROLL CALL VOTE--Ayes: Davis, Gathing, Lightfoot, Shea, Coghlan, and Johnston-Gentry. Nays: none. Motion carried.

#### **Intergovernmental Agreement with the Kankakee Valley Park District – Jeffers Park**

Dr. Walters explained that the district would like to move their Transition Program (19-21 year olds) from the Kankakee High School mobile unit to Jeffers Park. The district's vision is to provide them with opportunities for authentic experiences in the community that will provide them with the experiences to transition into productive citizens in any location. The administration recommended that the Board approve the Intergovernmental Agreement with the Kankakee Valley Park District to use Jeffers Parks.

Intergovernmental Agreement

Motion was made by Gathing, seconded by Shea to approve the Intergovernmental Agreement with the Kankakee Valley Park District as presented. ROLL CALL VOTE—Ayes: Gathing, Lightfoot, Shea, Davis and Johnston-Gentry. Abstained: Coghlan. Nays: none. Motion carried.

#### **Old Business**

There was no old business discussed.

Old Business

**Information and Proposals****1. Presentation of Tentative FY16 Budget/Notice of Public Hearing**

Mr. Rob Grossi, Director of Business Services, presented the 2015-2016 tentative budget.

Mr. Grossi stated that the unaudited numbers for FY15 (July 1, 2014 – June 30, 2015) show that the district operated at about a \$6.5 million deficit in all funds. The total revenues were \$61.8 million and total expenses were \$68.3 million. The total fund balance for all funds at the end of FY15 was \$13 million.

The 2015-2016 tentative budget reflects the district receiving \$63.7 million in revenues. This represents an increase of approximately \$1.8 million versus FY 2015 (3.4% increase.). This is due mostly to the General State-Aid proration increasing from 87% in 2015 to 92% in 2016. In addition to this, the district projects that four state categorical payments will be received in FY 2016 versus three payments received in FY 2015.

Total expenses are projected to be approximately \$69.8 million in FY 2016. This represents an increase of approximately \$1.5 million versus FY 2015. New curriculum materials, costing \$500,000, highlight the added expenses for the district.

The district is projected to incur a large deficit (\$6.2 million) that continues to drain fund balance reserves. Total fund balances, which were in excess of \$23 million at the end of the 2012 fiscal year, are projected to be less than \$7 million by June 30, 2016. Based on this budget, both the Education Fund and the Operations and Maintenance Funds will require permanent transfer (3,600,000 total) from the Working Cash Fund in order to end the fiscal year with a positive balance.

The FY 2015-16 Tentative Budget will be available for inspection in the Business Office beginning on August 14<sup>th</sup> at 8:00 AM. The budget will also be posted on the district website for review. Any changes to the tentative budget will be reflected in the final budget presentation.

The public hearing for the Final Budget is scheduled for September 14, 2015 at 7:00 PM. The board meeting will be held at Mark Twain Primary School, 2250 East Court Street, Kankakee, Illinois. The acting secretary, Angela Shea, read the Notice of Public Hearing.

**2. 150<sup>th</sup> Anniversary Activities**

Mr. Greg Merrill, Interim Principal at Kankakee High School and Mr. Ronnie Wilcox, Athletic/Activities Director, informed the Board of the many activities planned for the 150<sup>th</sup> Anniversary Celebration. Mr. Merrill asked permission of the Board to have a few fireworks at the homecoming game as well as a 5-minute display at the end of the game. Mr. Wilcox said the homecoming parade will be bigger than ever and end up at the downtown train depot. There will also be a student dance and an alumni dance with two different tickets sold. The alumni can buy either a dinner/dance ticket or just a dance ticket. In the Spring, they are planning a Spring Fling and a 5K, 10K, 15K run. They stated that they want to bring the pride back to Kankakee!

**3. YWCA Agreement****4. The following certified personnel transfers were reported:**

Staff Member	Transferred To	Effective Date
Kellie English	Learning Partner at LCC	2015-16 School Year
Evelyn DeJesus	Social Worker at LCC	2015-16 School Year
Christine McConnell	IEP Coordinator/Resource Teacher at LCC/King	2015-16 School Year
Edith Petty	3 <sup>rd</sup> Grade Dual Language Teacher at Mark Twain	2015-16 School Year

**5. Opening of School Activities ~ Letter to Staff Members****6. Registration Update****7. Board Committee Meeting Minutes ~ Finance & Facilities Committee Meeting, June 25, 2015**

At 7:30 p.m. motion was made by Gathing, seconded by Coghlan, to adjourn the meeting. All ayes; motion carried.

Information

Tentative Budget  
150<sup>th</sup> Anniversary  
YWCA Agreement  
Personnel Transfers  
Opening of School  
Registration Update  
Committee Minutes

Adjourn

SIGNED:

\_\_\_\_\_  
Karen Johnston-Gentry, President

ATTEST:

\_\_\_\_\_  
Angela F. Shea, Acting Secretary

vs

**Approved: August 24, 2015**